



Treasurers Operating Committee Meeting

January 14, 2009

Attendance

John Wheadon	Copley-Fairlawn City Schools	Matt Gdovin	NEOnet
Kathryn Sines	Cuyahoga Falls City Schools	Deb Carroll	NEOnet
Roy Swartz	Green Local Schools	Paulette Gansel	NEOnet
Debbie Krutz	Kent City Schools	Denise Marrali	NEOnet
Michelle Seckman	Maplewood Career Center	Connie Enders	NEOnet
Dave Osborne	Manchester Local Schools		
Donna Snider	Nordonia Hills City Schools		
Stephanie Hagenbush	Norton City Schools		
Dave Crowley	Parma City Schools		
Eydie Snowberger	Portage Lakes Career Center		
Dave Forrest	Revere Local Schools		
Brenda Brack	Richmond Heights Local Schools		
Sondi Clevenger	Summit County ESC		
Jeff Hostetler	Tallmadge City Schools		
Deanna Levenger	Woodridge Local Schools		

Issues Discussed

Welcome

Dave Forrest, Treasurer at Revere Local Schools welcomed everyone and turned the meeting over to Matt Gdovin for the NEOnet update.

NEOnet Update

- **FMLA** – The first comprehensive changes to the Family and Medical Leave Act in fifteen years takes place on January 16, 2009. For more information go to the Bricker & Eckler, LLP website at <http://www.bricker.com/>
- **Cell Phone Stipend** – Twenty-two districts responded to the survey cell phone stipend survey. The results of the survey as of January 13th were shared with the group. The final survey results sent to the treasurers email distribution list.
- **Email Archival Service** – This service is up and running and should be available to the districts by the end of February.
- **Printer Survey** – NEOnet will be surveying the districts concerning the printing needs of the Treasurers' offices. One of the main topics of interest is the current usage of line printers. NEOnet would like to be able to help Treasurers' offices meet their daily printing needs while still staying current with the available technology.

- **NEOnet Winter 2009 Newsletter** – A copy of the newsletter was distributed and is also available electronically on the website.
- **May Assembly Meeting** – The Assembly meeting is scheduled for Monday, May 4, 2009 at 10:00 a.m. The meeting will be held at the Summit County Educational Service Center. The FY10 budget, FY10 fee schedule, data retention plan, and MRSC policies and procedure will be presented at the May Assembly meeting.
- **School Finance** – The past nineteen years of the School Finance newsletter written by Dick Maxwell is now available on a CD. Please contact Matthew Gdovin for more information.
- **Data Retention Plan** – The data retention plan will be recommended for approval at the May 4, 2009 Assembly meeting.

Discussion Topics

- **Reflections** – Districts who need to order additional licenses for Reflections must purchase these licenses directly from the reseller. A recommended reseller will be made available to the districts within the next several weeks. In the mean time, please contact your Technology Coordinator or the NEOnet Technology Department if you need any help with Reflections licensing.
- Users are also reminded they will have to go to USASWeb if they need to change/update their Reflections password and cannot update it directly in the ALPHA. The procedure to update/change your password is located on NEOnet's home page.
- **Employee IDs** – There are still five districts who have not converted SSN's to employee IDs. The software release tentatively scheduled for March will require this conversion. After the next USPS software release, SSN will no longer be considered a Valid Employee ID. Please contact Connie Enders if your district needs assistance with the Employee ID conversion.
- **USASWeb and USPSWeb**– The State Software team has prioritized software development items for 2009. Districts are asked to review the handout and send any input to fiscal@neonet.org. Your feedback on the prioritization of software development items will be presented to the State Software Development Team Software Advisory Committee.
- **January 1, 2010** – There could be complications if the first payday in 2010 falls on Friday, January 1, 2010. Districts are urged to review their pay schedules and begin planning for any payday adjustments. Please contact fiscal@neonet.org for additional information.
- **Training Schedule** – A list of tentative trainings and their respective dates was distributed for review. If there are no objections to the dates selected, the training will be posted the week of January 19th. Notification will go to the districts concerning these trainings. Please contact Fiscal Services (fiscal@neonet.org) if you would like to attend any of these trainings.

Treasurers' Sharing

- **Budget Reductions** – Discussion centered around current actions the districts are taking, such as: eliminating spring sports, forming committees to review and suggest reductions, looking at closing certain buildings in the district and 10% reduction cut in the upcoming budget. Other items discussed were the delinquency rates, Summit County reporting requirements as compared to other counties' requirements and board approval items.

Dave Osborne, Manchester would like to see reporting requirements in Summit County be more consistent with other counties (Alternate Tax Reporting). For more discussion on this matter, please contact Dave Osborne at Manchester.

- **Best Practices /Procedures** – Dave Forrest, Revere, shared a sample Salary projection spreadsheet that incorporates VLookup and HLookup formulas. Dave uses these spreadsheets in budget preparations and as quick references during negotiations. The sample spreadsheet will be available in the Fiscal Section of NEOnet's webpage in early February.
- **Non Cash Earnings** – A discussion took place concerning the treatment of certain non cash earnings, such as cell phones and district provided home internet access.
- **Annuities** - Most districts are NOT seeing a significant decrease in the annuities companies used by the districts. Some annuity companies are no longer able to offer annuity purchase opportunities through the district's payroll deductions. These annuity companies are either not willing to comply with the current requirements or simply cannot compile and therefore will not be conducting business with the districts.

Scheduled Meetings

- **Treasurer Operating Committee Meeting dates**
 - March 18, 2009
 - May 20, 2009

Next Treasurers' Meeting

The next Treasurers Operating Committee meeting is scheduled for March 18, 2009 at noon. Please email the fiscal services department at fiscal_services@neonet.org if you plan on attending or have topics you would like to discuss.