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Opening Adobe Reader

for the first time

Developed by NEOnet

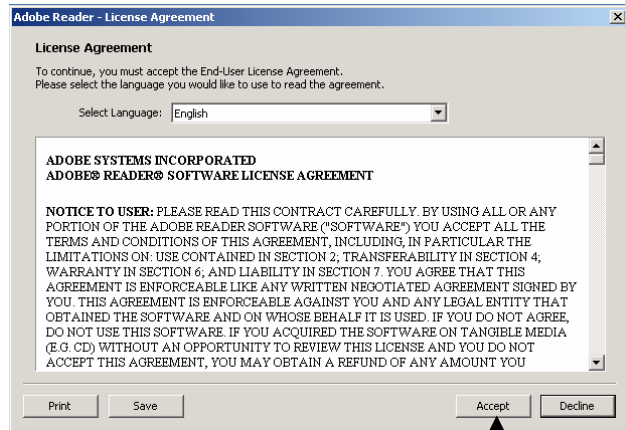
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License Agreement

It is strongly recommended that you open Acrobat Reader and minimize or hide it before logging into Special Services

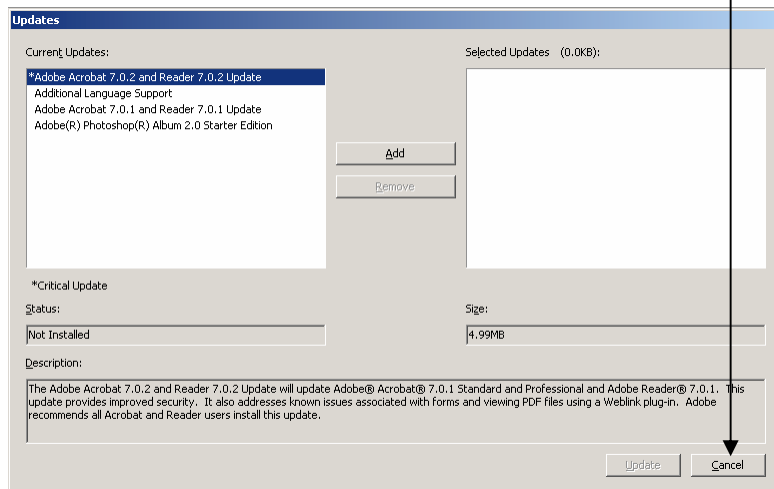
When Acrobat Reader is opened for the first time after installation the License Agreement dialog box will appear. You must click the **Agree** button before Acrobat Reader will function correctly.



Another reason to open Acrobat Reader before logging into Special Services is because of automatic updates.

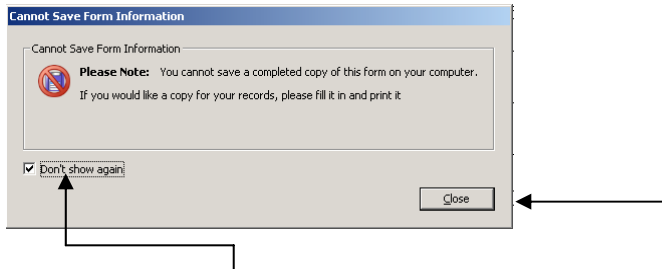
Acrobat automatically checks for updates when it is opened. It will wait until you click cancel or install an update.

To close this dialog click **Cancel**.



Typing on a PDF form online

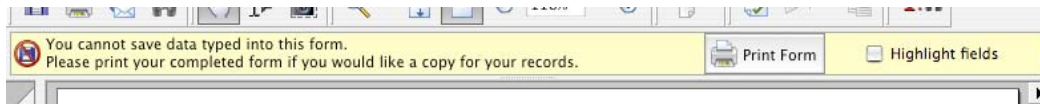
When you start typing an online PDF form for the first time the following dialog box will appear.



Check the *Do not show again* button and click *Close*.

This is an Adobe warning about saving PDF forms. Because the Special Services module sends the information you enter onto the form back to the server, using HTML programming you do not have to worry about this warning.

You may also see a message like this one saying "You cannot save data typed into this form."

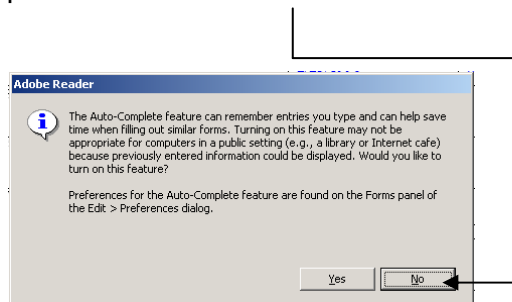


You can ignore this message, too.

Auto Complete

Auto Complete is a feature within Acrobat that allows you to have Acrobat fill in form fields automatically.

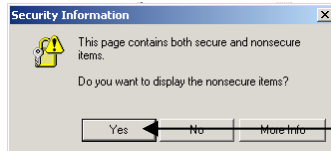
Because we do not want to do this when using the Special Services module, you will want to press **No** on this screen



Spell Check Security Information Warning

The Spell Check Security Information Warning appears once for each field on a form that is being checked.

For example; if you want to check the spelling on a form with twenty text fields, this security information dialog will appear twenty times. You must click **Yes** for each one.



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