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Popup Blocker Manual

for

Windows

Developed by NEOnet

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Popup Blockers

The Special Services application displays the PDF documents in a Popup window. Any Popup blocker must be disabled for the Special Services application to function properly. Popup blockers vary based on Operating System, Browser version, and third party tools such as the Google bar, etc. Check you system settings and be sure to enable pop ups for the Special Services Website.

Many pop-up blockers are within *toolbars* including;

- AOL Toolbar
- MSN Toolbar
- Google Toolbar
- Yahoo Toolbar
- Dogpile Toolbar

These pop-up blockers can either be turned off completely or you can allow pop-ups from a particular site.

Others, such as AIM Search, should be removed through the **Add / Remove Programs** Control Panel.

A pop-up blocker can also be part of an update such as:

- Windows XP Service Pack 2
 - This pop-up blocker cannot be removed. However, it is simple to the “Allow Pop-ups” list through the Tools menu within Internet Explorer

Configuring Pop-up Blockers

The Special Services Education Module (SSEM) relies on pop-up windows to navigate to some of the screens and forms used by educators. Therefore, it is important to disable the pop-up blocker on your computer.

Many pop-up blockers are within *toolbars* including;

- AOL Toolbar
- MSN Toolbar
- Google Toolbar
- Yahoo Toolbar
- Dogpile Toolbar

These pop-up blockers can either be turned off or you can allow pop-ups from a particular site.

Yahoo Toolbar on Windows

You will see a red and white star on the *Yahoo Toolbar* if the pop-up blocker is enabled.

When a site is blocked, the icon will turn from this, to this.



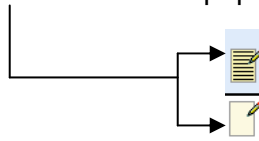
If you click on this icon you will get a drop-down menu. This menu allows you to access the Pop-up blocker function of the toolbar. Here is where you can turn off the pop-up blocker completely or allow pop-ups for a site.

We are going to allow pop-ups for a site.

The first thing you need to do is to go to the site that is being blocked.

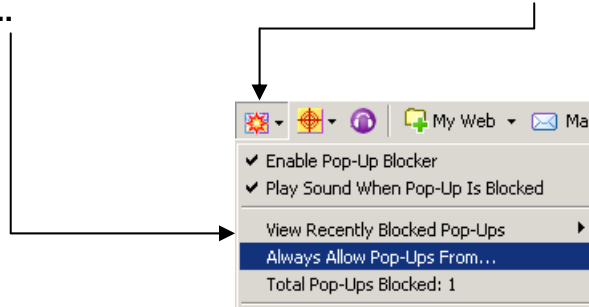
In our case, it is our Special Services Module site.

When you are ready to create or edit a form and it looks like nothing is happening when you click on either of these icons is an indication that the pop-up blocker is enabled.



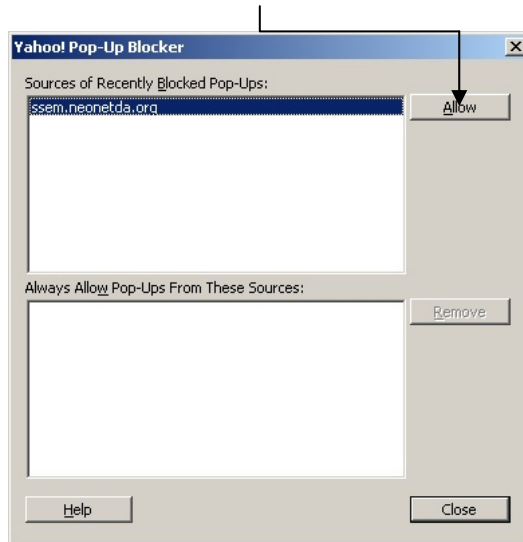
Allowing pop-ups

To allow pop-ups on the *Yahoo Toolbar*, click on the Pop-up Blocker button and select **Always Allow Pop-Ups From...**



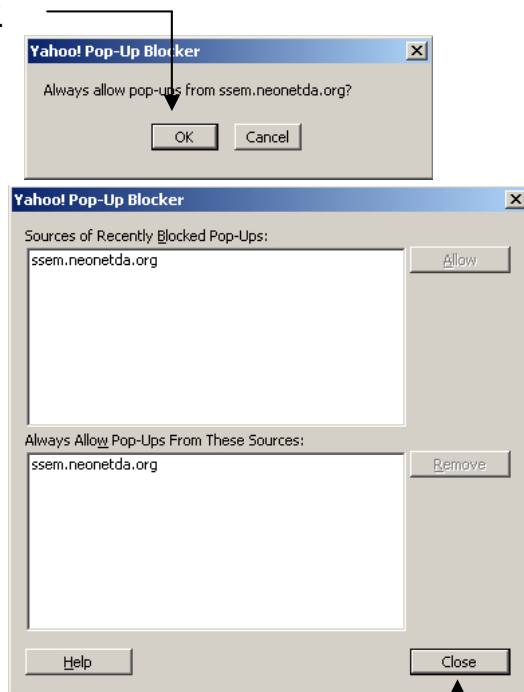
When **Always Allow Pop-Ups From...** is selected, this screen will appear. This is where you add sites to the **Always Allow Pop-Ups From These Sources** list.

To allow pop-ups from `ssem.neonetda.org` just highlight it as shown below and click *Allow*.



When you click *Allow* another dialog box will show up asking *Always allow pop-ups from ssem.neonetda.org?*

Click **OK**.



Clicking **OK** moves `ssem.neonetda.org` to the **Always Allow Pop-Ups From These Sources** list.

Click **Close** to finish.

Internet Explorer on Windows XP Service Pack 2

Windows XP Service Pack 2 updates Internet Explorer to include a built in popup blocker. If you are trying to access your IEP's and they aren't coming up check the popup blocker in Internet Explorer.

This is done by going to the *Tools* menu and select *Pop-up Blocker*.



NOTE: If you do not see *Pop-up Blocker* in the *Tools* menu then you do not have Service Pack 2 installed or are not running Windows XP. But if it is in the *Tools* menu you can continue with this section of these directions.

At this point, you can either choose *Turn Off Pop-up Blocker* or *Pop-up Blocker Settings...*



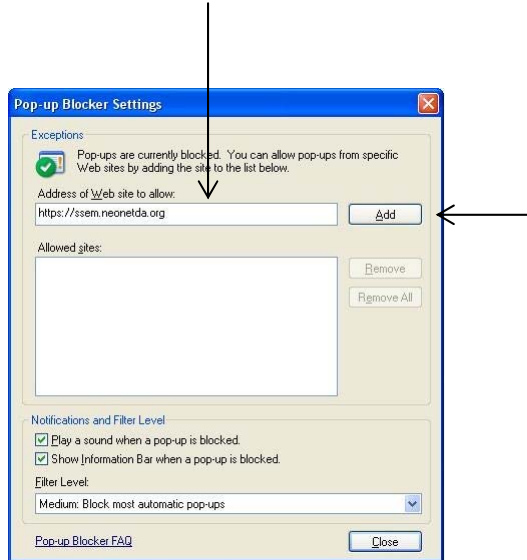
If you choose *Turn Off Pop-up Blocker* **NO Pop-ups** will be blocked. NEOnet recommends that you go into the *Pop-up Blocker Settings* and allow pop-ups from the Special Services site.

Allowing pop-ups

To allow pop-ups from the Special Services site go to the *Tools* menu then to *Pop-up Blocker*. Choose *Pop-up Blocker Settings*.

Choosing *Pop-up Blocker Settings* brings up the Pop-up Blocker Settings window.

When the Pop-up Blocker Settings window comes up type `https://ssem.neonetda.org` in the *Address of Web site to allow* and click **Add**.



Clicking the **Add** button adds `ssem.neonetda.org` to the *Allowed sites* box.

