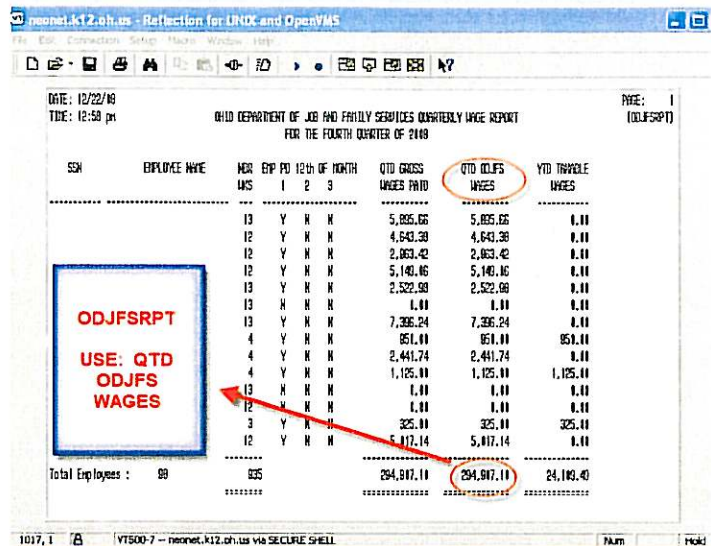
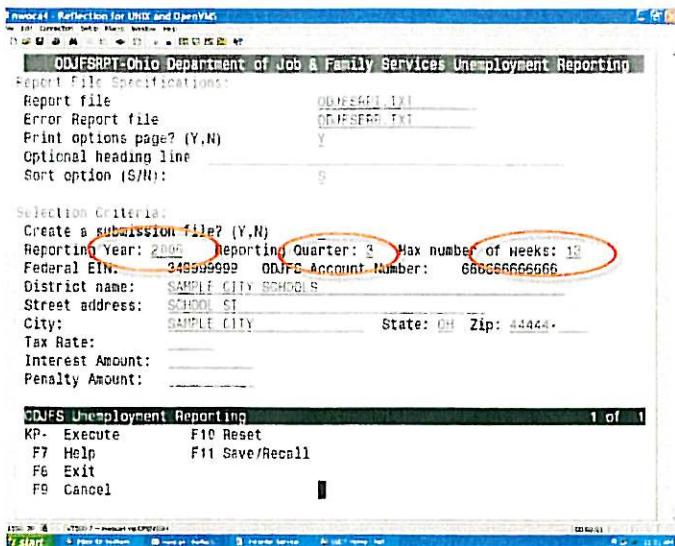


# Fiscal Services

## Ohio Department of Job & Family Services Unemployment Reporting (formerly known as OBES)

Create the Report for ODJFS (ODJFSRPT) saying N to Create a submission file until you are sure the file is correct. When you run the report pay particular attention to the **Calendar Year, Reporting Quarter** and **Number of weeks in the Quarter**. Previously, you were not required to fill in these fields, they were automatically included when you ran the report. Once you are satisfied the report is correct, re-run the Report saying Y to Create a submission file. This will create the file for NEOnet to send on your behalf to ODJFS.



Use the **QTD ODJFS Wages** Column total on the ODJFSR.txt report to fill in Box 10 on the Reimbursing Employer's Quarterly Payroll Report and Box 2 on the Employer's Report of Wages. The originals of these two reports should be sent to the addresses listed on the reports. A copy of the Employer's Report of Wages should be sent to NEOnet. NEOnet will submit the ODJFS file created by the ODJFSRPT program to the state on behalf of your district.

IFSS-56112 (Rev. 8/2006)

ALL INFORMATION MUST BE TYPED

Employer Number: **08XXXX-XX-1**

Sample School District  
ABC Street  
Your City, ST XXXXX

### Employer's Report of Wages

This report may now be filed via the Internet.

Federal Identification Number: **34-XXXXXX**

QTR: **III** YR: **YY**

**QTD ODJFS Wages** → **294,907.10**

OHIO DEPARTMENT OF JOB AND FAMILY SERVICES  
P.O. Box 162413  
Columbus, Ohio 43216-2413

**4TH QTR 2008**

To avoid assessment of forfeiture this report must be postmarked on or before:

**JAN 31 2009**

Please contact the Contribution Section at (614) 466-2319 if you require assistance with this report.

Place an X here if you had no workers or paid no wages this quarter or file by telephone by calling toll free 1-866-448-2829.

FOURTH QUARTER 2008

Number of covered workers			
OCT	NOV	DEC	
161	163	0	

EMPLOYER NUMBER: **08XXXX-XX-1**

Sample School District  
ABC Street  
Your City, ST XXXXX

**QTD ODJFS Wages** → **294,907.10**

10. Total Gross Wages Paid	<b>294,907.10</b>
11. Covered Wages Paid	XXXXXXXXXX
12. Forfeiture	