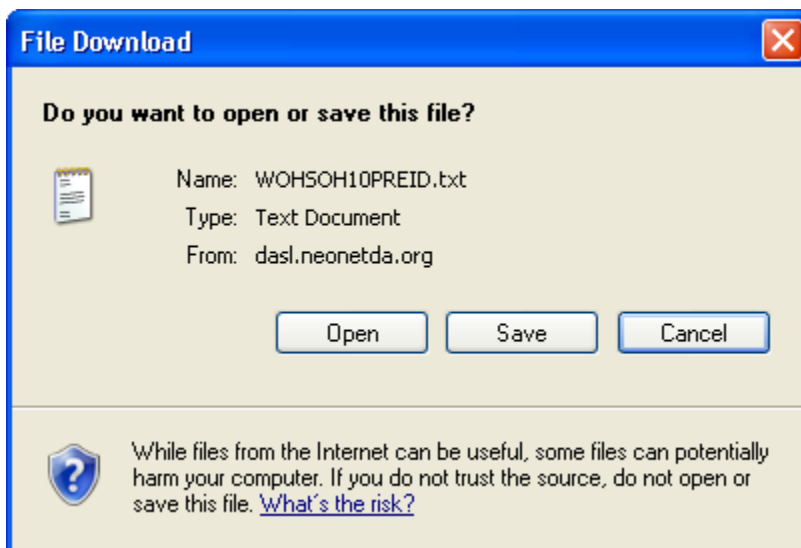


DASL PreID EXPORT INSTRUCTIONS

FROM DASL:

1. Management → Import/Export → Pre-Identification Export
2. Select “PreIdent for Pearson Educational Measurement Export” from the dropdown
3. Select Test Type
4. Choose the values that apply to your district.
5. Type Student ID’s in textbox if only certain students need to be extracted
6. Click export button.
7. A file download dialog box (similar to what follows) will appear. Click the SAVE button to save the file to your computer.



Upload file to TIDE:

8. LOGIN to the TIDE website at: <http://www.oh tide.org/Tide>
9. Click on “Upload Pre-ID File (Optional)” link
10. Click BROWSE and locate PreID extract file on your computer
11. Click UPLOAD to continue